



User guide for Contracts Attestation with Specialized Terms



Ministry of labour - State of Qatar 2023

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Introduction

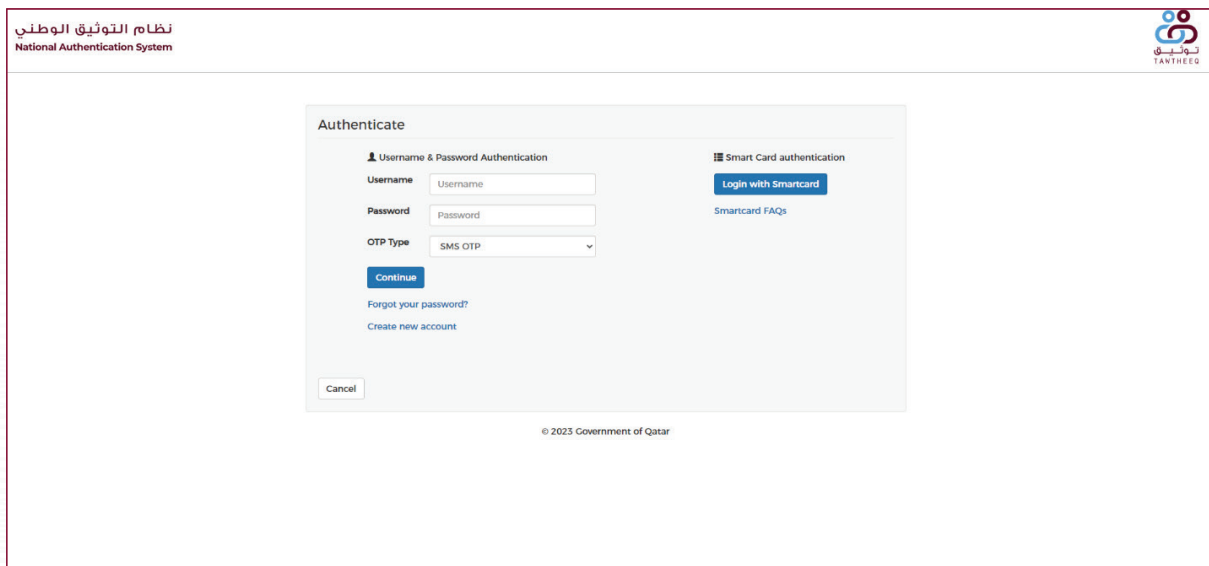
Through this electronic portal, the employer can enter the data of the contract that need to be signed by the worker, including (basic salary, housing allowance in case it is not provided, transportation allowance, etc.), Then, through the services of the Ministry of Labor, a copy of the contract form is created containing the contract data, which the employer entered, so that the employer can print the form and signs it with the worker, then he attaches the contract that was signed by both parties and any other attachments he needs to authenticate the contract through the contract authentication service.

Home Page

To access the portal, enter both your personal and mobile phone numbers. which are verified to ensure complete protection of data privacy and prevent unauthorized users from entering the system.

After successfully logging in to the system, the main page of the system appears, which will allow you to use available online services and to take the appropriate action on them etc.

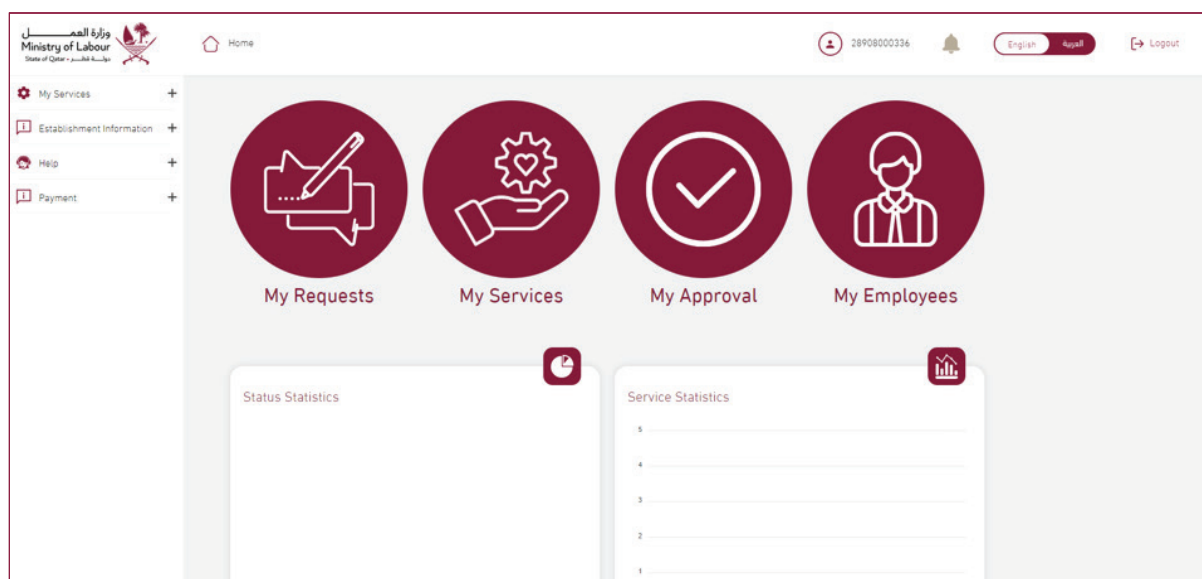
The login page appears as follows:



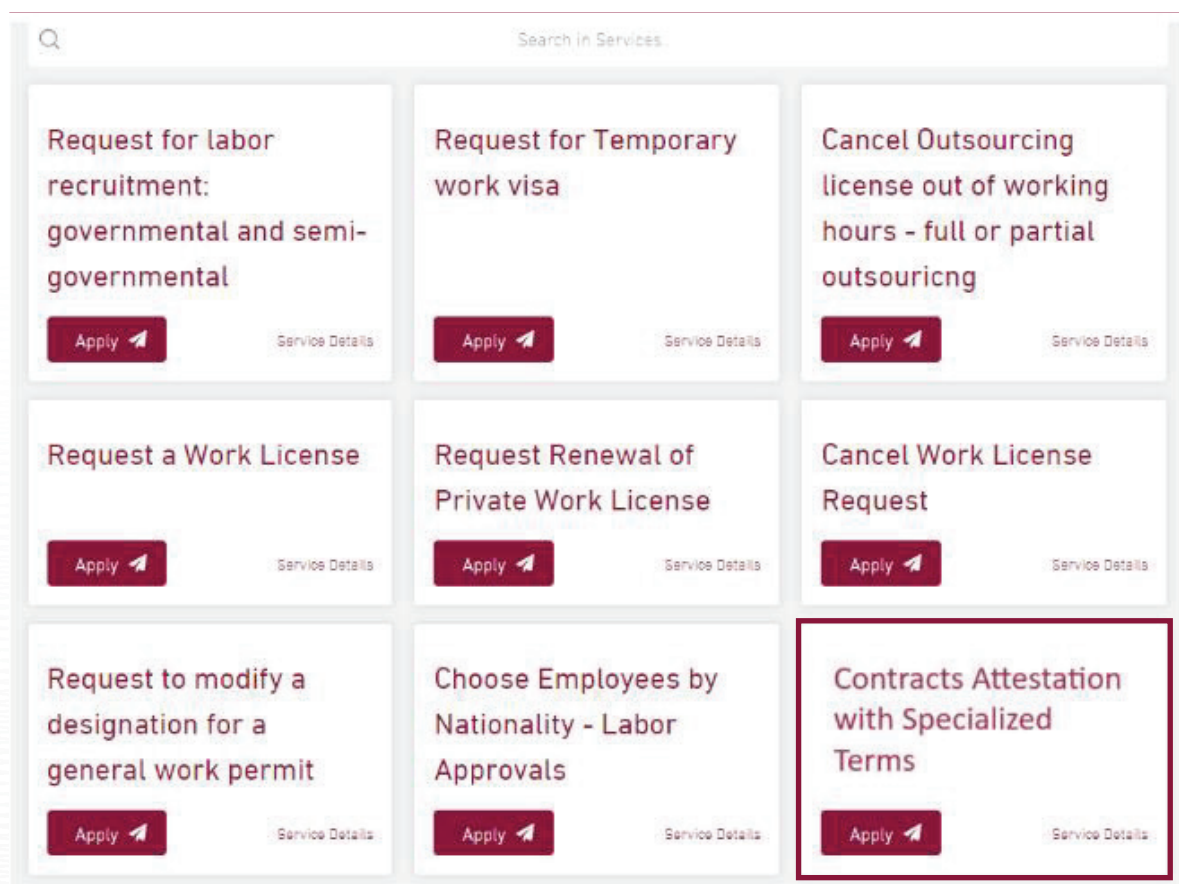
The login data that you have entered is then verified.

Once login data is inputted correctly, internal system page appears. If logging data entered is incorrect upon verification, you will be unable access the system and a message appear informing you to re-correct your login information.

After successfully logging into the Establishments Portal, the following page appears:



Click on “My services”.



From the list of services, look for the service entitled “Contracts attestation with specialized terms” and then click on “Apply” as seen above

1. Create a request for contract attestation with specialized terms.

After choosing to create a contract attestation with specialized terms, you are directed to the following form for you to fill:

Contracts attestation with specialized terms

Establishment Name

Establishment ID 14XXXX30	Commercial License No. 13XX8	Trade License No. 15XX3	Total Number of Current Workers 30
Qatari ID :299XXXXX515	Registered Phone No. 55XXXX24		

Request Data

Employee Details

Visa Number QID

Employee Name: - Educational Level *
Confirmed Employee Phone No. * Employee Email - Optional

General Contract Information

Profession * [Search]	Other professions * [Search]	Contract Start Date * [Calendar]	Work Start Date * [Calendar]
Contract Period * [Dropdown]	Contract printing language * [Dropdown]	Authorized Signatory * [Dropdown]	Probation period in months * [Dropdown]

Internet Explorer

Salary Details

Basic Salary *	
Housing Allowance *	<input type="checkbox"/> Provided by employer
Commute Allowan...	<input type="checkbox"/> Provided by employer
Food Allowance *	<input type="checkbox"/> Provided by employer
Other Allowance	
Total Salary	

Optional Extensions

Non-compete **i**

Non-Disclaimer **i**

Additional Attachments

Practice Certificate	A copy of the working contract		
<input type="button" value="Upload"/>	<input type="button" value="Upload"/>		
Notes	Notes		
Allowed file type Maximum size for each file	PDF 3MB	Allowed file type Maximum size for each file	PDF 3MB
Others	Academic qualification		
<input type="button" value="Upload"/>	<input type="button" value="Upload"/>		
Notes	Notes		
Allowed file type Maximum size for each file	PDF 3MB	Allowed file type Maximum size for each file	PDF 3MB

form.special_clauses

con.use_prev_clauses

نققات السفر :

clauses.in_arabic

يتحمل الطرف الأول نفقات سفر الطرف الثاني من (0) الى مكان العمل بدولة قطر وكذا نفقات عودته اليها ، كما يتحمل الطرف الاول نفقات سفر الطرف الثاني ذهابا وايابا اثناء فترة الاجارة . {1}

Travel expenses:

clauses.in_other_langs

The First Party shall bear the travel expenses of the Second Party from {0} to the place of work in the state of Qatar as well as its return to the same. The First Party shall also incur the costs of travel back and forth of the second party during the leave period. {1}

السكن والمعيشة اليومية :

clauses.in_arabic

يوفر الطرف الأول سكن مناسب للعامل مجانا مزود بالأسرة و دورات المياه المناسبة ومقا للقرارات الوزارية او منحه بدل سكن .

Accommodation and Daily living:

clauses.in_other_langs

The First Party shall provide a suitable accommodation free of charge for the employee, equipped with beds, and proper bathrooms as per the ministerial decisions, or give the employee an accommodation allowance.

التنقل :

clauses.in_arabic

يوفر الطرف الأول للطرف الثاني وسيلة التنقل المناسبة من السكن الى مكان العمل وارجاعه للسكن او منحه بدل التنقل .

Transportation:

clauses.in_other_langs

The First Party shall provide a suitable means of transportation from the residence to place of work and to return the employee to the residence, or give the same a transportation allowance.

الإجازات :

clauses.in_arabic

يحصل العامل على إجازة رسمية كل سنة (ثلاثة أيام بمناسبة عيد الفطر ، ثلاثة أيام بمناسبة عيد الأضحى ، يوم واحد بمناسبة اليوم الوطني ، يوم واحد بمناسبة اليوم الرياضي) كما يحصل على إجازة لمدة ثلاثة أيام يحدد مواعيدها صاحب العمل ، بالإضافة لإجازة سنوية لا تقل عن ثلاثة أسابيع ، وتكون الإجازة أربعة أسابيع إذا كانت خدمة العامل خمسة سنوات فأكثر ، وفقاً للمواد (72 ، 78 ، 79)

Leaves:

clauses.in_other_langs

Employee shall have an official leave yearly (three days on the occasion of Eid Al-Fitr, three days on the occasion of Eid Al-Adha "Festival of Sacrifice", one day on the National Day Celebration, and one day on the Sport Day). He shall also get a three - day leave determined by the Employer, in addition to an annual leave of no less than three (3) weeks. Leave shall be for four (4)

مكافئة نهاية الخدمة

clauses.in_arabic

مكافئة نهاية الخدمة : وفقاً لإحكام قانون العمل القطري

Service Bonus

clauses.in_other_langs

Severance Pay: subject to the provisions of the Qatari Labor Law.

الرعاية الطبية :

clauses.in_arabic

يوفر الطرف الاول للطرف الثاني العلاج الطبي اللازم طبقاً للأنظمة واللوائح المعمول بها ، بدوله قطر .

Medical Care:

clauses.in_other_langs

The First Party shall provide the necessary medical treatment to the Second Party by the virtue of the applicable rules and regulations in Qatar.

تكاليف الاستقدام

clauses.in_arabic

لا يتحمل الطرف الثاني رسوم تكاليف الإستقدام .

Recruiting fees

clauses.in_other_langs

The Second Party shall not bear the costs of recruiting fees.



شروط عدم افشاء السرية

clauses.in_arabic

على الفريق الثاني عدم إفشاء أي معلومات على المشاريع او عملاء المنشأة أثناء عمله وأي إفشاء لمعلومات خاصة بالعمل يعتبر سبب لإلغاء العقد

Condition of non-disclosure

clauses.in_other_langs

The second party must not disclose any information about the projects or clients of the facility during its work. Any disclosure of work-related information is considered grounds for canceling the contract



شروط عدم المنافسة

clauses.in_arabic

لا يجوز للطرف الثاني منافسة صاحب العمل قبل عام من نهاية تعاقدده

Condition of Non-compete

clauses.in_other_langs

The second party may not compete with the employer one year before the end of his contract

clauses.other_terms_ar

form.regulation_clauses

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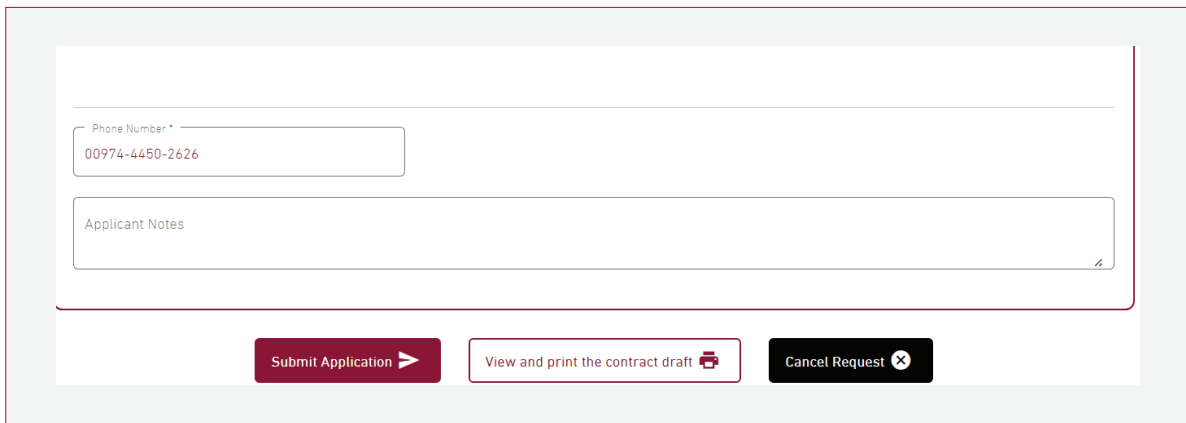
Styles - | Format - | ?

clauses.other_terms_en

form.regulation_clauses

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Styles - | Format - | ?





Phone Number *

00974-4450-2626

Applicant Notes

Submit Application >

View and print the contract draft 

Cancel Request 

Fill the form as follows:

1 - Employee Data

- A. Tick on visa number or QID.
- B. Enter Labor QID or Visa number with ID expiry date
- C. Click on (Get labor info)
 - a - System will fill Employee name.
 - b - System will fill employee Job title
 - c - If the job title is not Qualified Job (ex. Engineering, Doctor, Lawyer), then you can't proceed with this service.
- D. Choose the Employee educational level from the available drop-down menu.
- E. Enter a confirmed Employee phone number.
- F. Enter Employee email - optional.

2 - General Contact Information

- A. Enter the Employee profession.
- B. Enter Other profession.
- C. Enter contract start date.
- D. Enter work start date.
- E. Choose the contract period from the available drop-down menu.
- F. Choose the contract printing language from the available drop-down menu.
- G. Choose the authorized signatory from the available drop-down menu.
- H. Choose the probation period in months from the available drop-down menu.

3 - Salary Details

- A. Enter the basic salary.
- B. Enter the value of Housing allowance from the worker's salary in case the housing allowance is not provided by the employer.
- C. Enter the value of the commute allowance from worker's salary in case the commute allowance is not provided by the employer.
- D. Enter the value of the food allowance from the worker's salary in case the food allowance is not provided by the employer.

E. In case you Tick Housing allowance available, the value of the Housing allowance should not be entered.

F. In case you Tick commute allowance available, the value of the commute allowance should not be entered.

G. In case you Tick food allowance available, the value of the food allowance should not be entered.

H. Enter other allowance.

I. Enter the total salary.

4 - Additional Attachments:

A. Attach Practice certificate.

B. Attach a copy of the working contract.

C. Attach others.

D. Attach Academic qualification.

5 - Specialized clauses:

A. You may modify clauses text.

B. Choose to add non-compete (If you want to show it in the contract).

C. Choose Non-disclaimer (If you want to show it in the contract).

D. You can use previous contract clauses, by choosing to use contract clauses.

6- Enter phone number.

7 - Enter Applicant note.

- ◇ Click on the Submit application button and the request will be saved, and the conditions will be verified and transferred to the next step.
- ◇ Click on view and print the contract draft button and the contract will be created with a status of (not sent), also a PDF copy of the contract will be created in the chosen language, and the contract printing screen will be displayed.

التاريخ

06/09/2023

इस दिन के अनुसार: बुधवार 06/09/2023

अनुबंध की जगह QATAR

प्रथम पक्ष

नियोक्ता के रूप और क्रमता में: नौतान للمعاولات
बसिका पता है: क्वेटर... सड़क... बसिहिन नंबर...

दूसरा पक्ष (करमचारी)

करमचारी का नाम: MOHAMED BEHAIRY

शैक्षिक योग्यता: المرحلة الاعيادية

राष्ट्रीयता: EGYPT

दस्तावेजित आईडी संख्या / बीवा: 28381810171

नविमा: ...। क्वेटर, ... सड़क, इमारत ...।

दोनों पक्ष इस बात से सहमत हैं:

दूसरा पक्ष प्रथम पक्ष के पेशे में काम करेगा CHIEF EDITOR

मूल वेतन के साथ {0} 1000 QAR

one thousand Qatari Riyal only

बोचन भत्ता 0 "QAR"

zero Qatari Riyal only

परविहन भत्ता 0 "QAR"

zero Qatari Riyal only

परविहन भत्ता 0 "QAR"

zero Qatari Riyal only

बन्ध 0 "QAR"

zero Qatari Riyal only

कुल मासिक चुपतान: 1000 "QAR"

one thousand Qatari Riyal only

Working start date: 10/04/2016

अनुबंध अवधि: Three Years

परवीक्षणीय अवधि: 2 अर्धों की गरीब से शुरू

बाधा बन्ध:

पहला पार्टी दूसरी पार्टी का काम के Second Party Country जगह से कतार राज्य तक और वापसी उमी जगह तक का यात्रा का खर्च उठाएगा

नविमा और दैनिक जीवन:

पहला पार्टी दूसरी पार्टी को एक उपयुक्त सुसज्जित आवास बेड और उचित बाथरूम के साथ नः शुल्क प्रदान करेगा या करमचारी को आवास भत्ता दे।

परविहन:

पहला पार्टी करमचारी को उसके नविमा से काम के जगह तक और वापसी के लिए उपयुक्त साधन प्रदान करेगा या परविहन भत्ता प्रदान करेगा

छुट्टियाँ:

करमचारी को हर साल एक आधिकारिक छुट्टी दिया जाएगा (तीन दिन अल-फतिर के अवसर पर तीन दिन ईद अल-अधा, " बलदिन का त्योहार " के अवसर पर राष्ट्रीय दिवस समारोह पर एक दिन, और खेल दिवस के अवसर पर एक दिन) तीन हफ्ते की वार्षिक अवकाश के

परवीक्षणीय अवधि: 2 अर्धों की गरीब से शुरू

बाधा बन्ध:

पहला पार्टी दूसरी पार्टी का काम के Second Party Country जगह से कतार राज्य तक और वापसी उमी जगह तक का यात्रा का खर्च उठाएगा

नविमा और दैनिक जीवन:

पहला पार्टी दूसरी पार्टी को एक उपयुक्त सुसज्जित आवास बेड और उचित बाथरूम के साथ नः शुल्क प्रदान करेगा या करमचारी को आवास भत्ता दे।

परविहन:

पहला पार्टी करमचारी को उसके नविमा से काम के जगह तक और वापसी के लिए उपयुक्त साधन प्रदान करेगा या परविहन भत्ता प्रदान करेगा

छुट्टियाँ:

करमचारी को हर साल एक आधिकारिक छुट्टी दिया जाएगा (तीन दिन अल-फतिर के अवसर पर तीन दिन ईद अल-अधा, " बलदिन का त्योहार " के अवसर पर राष्ट्रीय दिवस समारोह पर एक दिन, और खेल दिवस के अवसर पर एक दिन) तीन हफ्ते की वार्षिक अवकाश के अलावा नियोक्ता द्वारा निर्धारित तीन दिन का अवकाश भी मलिया। अवकाश चार (4) मप्ताह के लिए किया जाएगा यदि लेख (72, 78, 79) के अनुसार करमचारी का सेवा अवधि पांच साल और अधिक हो।

चकित्सा खर्च:

पहला पार्टी कतार में लागू नविमा के आधार पर दूसरी पार्टी को आवश्यक चकित्सा उपचार

अधीन श्रमक

दूसरी पार्टी भरती श्रमक की लागत नहीं लेनी चाहए।

बन्ध 2004 के कतारी श्रम कानून (14) और उसके परिवर्तन फैसले इस अनुबंध के प्रारम्भिक

عقد العمل الإلكتروني المصدق رقمياً

Digitally Attested Electronic Labor



433-6920230906

أتم في يوم الأربعاء الموافق 6/9/2023

محل التعاقد قطر

الطرف الأول:

نحو تارون للمعاولات
وصفته صاحب العمل
و عنوانه:

والطرف الثاني:

اسم العامل: محمد محمد رضا عبدالجبل بحيري

المؤهله العلمي: المرحلة الاعيادية

الجنسية: مصر

الرقم الشخصي أو التاشيرة: 28381810171

محل الإقامة:

المنطقة:

اتفق الطرفان على ما يلي:

أن يعمل الطرف الثاني لدى الطرف الأول بمدينة: رئيس تحرير

و بأجر أساسي قدره: 1000 ريال قطري

ألف ريال قطري فقط لا غير

بدل معيشة: 0 ريال قطري

مصرف ريال قطري فقط لا غير

بدل التنقل: 0 ريال قطري

مصرف ريال قطري فقط لا غير

بدل سكن: 0 ريال قطري

مصرف ريال قطري فقط لا غير

أخرى: 0 ريال قطري

مصرف ريال قطري فقط لا غير

اجمالي الأجر الشهري: 1000 ريال قطري

ألف ريال قطري فقط لا غير

تاريخ مباشرة العمل: 10/04/2016

مدة العقد: ثلاث سنوات

فترة الاختبار: 2 أشهر تبدأ من تاريخ مباشرة العمل للطرف الثاني للعمل..

تفقد السفر:

يتحمل الطرف الأول نفقات سفر الطرف الثاني من (مكان إقامة الطرف الثاني) إلى مكان العمل بدولة قطر و كذلك نفقات عودته، كما يتحمل الطرف الأول نفقات سفر الطرف الثاني ذهاباً وإياباً أثناء فترة الإجازة (كل سنة).

السكن و المعيشة اليومية:

يوفر الطرف الأول سكن مناسب للعامل معاً مزود بالأسرة و دورات المياه المناسبة وفقاً للقرارات الوزارية أو منحه بدل سكن.

التنقل:

يوفر الطرف الأول للطرف الثاني وسيلة التنقل المناسبة من السكن إلى مكان العمل و إرجاعه للسكن أو منحه بدل تنقل.

الإجازات:

يحصل العامل على إجازة رسمية كل سنة (ثلاثة أيام بمناسبة عيد الفطر، ثلاثة أيام بمناسبة عيد الأضحى، يوم واحد بمناسبة اليوم الوطني، يوم واحد بمناسبة اليوم الرياضي)، كما يحصل على إجازة لمدة ثلاث أيام بحدود مواعيدها صاحب العمل، بالإضافة إلى إجازة سنوية لا تقل عن ثلاثة أسابيع و تكون الإجازة أربعة أسابيع إذا كانت خدمة العامل خمسة سنوات فأكثر وفقاً للمواد (72، 78، 79)

مكافئة نهاية الخدمة: وفقاً لأحكام قانون العمل القطري،

الرعاية الطبية:

يوفر الطرف الأول للطرف الثاني العلاج الطبي اللازم طبقاً للأنظمة و اللوائح المعمول بها بدولة قطر.

تكاليف الاستقدام:

فترة الاختبار: 2 أشهر تبدأ من تاريخ مباشرة العمل للطرف الثاني للعمل..

تفقد السفر:

يتحمل الطرف الأول نفقات سفر الطرف الثاني من (مكان إقامة الطرف الثاني) إلى مكان العمل بدولة قطر و كذلك نفقات عودته، كما يتحمل الطرف الأول نفقات سفر الطرف الثاني ذهاباً وإياباً أثناء فترة الإجازة (كل سنة).

السكن و المعيشة اليومية:

يوفر الطرف الأول سكن مناسب للعامل معاً مزود بالأسرة و دورات المياه المناسبة وفقاً للقرارات الوزارية أو منحه بدل سكن.

التنقل:

يوفر الطرف الأول للطرف الثاني وسيلة التنقل المناسبة من السكن إلى مكان العمل و إرجاعه للسكن أو منحه بدل تنقل.

الإجازات:

يحصل العامل على إجازة رسمية كل سنة (ثلاثة أيام بمناسبة عيد الفطر، ثلاثة أيام بمناسبة عيد الأضحى، يوم واحد بمناسبة اليوم الوطني، يوم واحد بمناسبة اليوم الرياضي)، كما يحصل على إجازة لمدة ثلاث أيام بحدود مواعيدها صاحب العمل، بالإضافة إلى إجازة سنوية لا تقل عن ثلاثة أسابيع و تكون الإجازة أربعة أسابيع إذا كانت خدمة العامل خمسة سنوات فأكثر وفقاً للمواد (72، 78، 79)

مكافئة نهاية الخدمة: وفقاً لأحكام قانون العمل القطري،

الرعاية الطبية:

يوفر الطرف الأول للطرف الثاني العلاج الطبي اللازم طبقاً للأنظمة و اللوائح المعمول بها بدولة قطر.

تكاليف الاستقدام:

لا يتحمل الطرف الثاني تكاليف رسوم الاستقدام.

يخضع قانون العمل القطري رقم (14) لسنة 2004 و القرارات المنفذة له الأساس القانوني لتبويض هذا العقد.

Second party - The worker

الطرف الثاني - العامل

First party - The Employer

الطرف الأول - صاحب العمل

Click on the cancel request button, and a warning message will appear, and the request will be canceled. If the user agrees, the request will be cancelled.

2. Reviewing the contract and taking actions on it by the employee.

After choosing to review the contract, you are directed to the following form so you can review and take the action of approval or rejection:

Contracts Attestation with specialized terms

Request Data

Establishment Details

Establishment Name	Establishment Registry No.	
	14XXXX30	
Commercial register no.	Commercial license no.	Total no. of current employees
13XX8	15XX3	38

Employee Details

Employee QID Visa No.

Employee QID	Employee QID Expiry Date
299XXXXX515	06/04/2023
Employee Name	Educational Level
MOHAMED XXXXXXX	المرحلة الإعدادية
Confirmed Employee Phone No.	Employee Email - Optional
0097455-XX-XX43	

General Contract Information

Profession	Other Designations	Contract Start Date	Work Start Date
CHIEF EDITOR		08/08/2023	10/04/2016
Contract Period	Contract printing language	Authorized Signatory	
Three Years	Spanish	KHALED XXXXXXX XXXXXXX XXXXXXX	
Probation period in months			
2			

The screenshot displays a contract review interface with the following sections:

- Salary Details in Qatari Riyals:** Includes input fields for Basic Salary (10000), Housing Allowance (0), Commute Allowance (0), Food Allowance (0), and Other Allowance (0). Each allowance field has a checked checkbox labeled "Provided by employer". The Total Salary is displayed as 10000.
- Optional Clauses:** Includes checked checkboxes for "Non-competete" and "Non-Disclaimer", each with a red information icon.
- Additional Attachments:** A section for adding attachments, currently empty.
- Specialized Clauses:**
 - Clauses in arabic language:** A rich text editor with a toolbar and a text area containing "البنود باللغة العربية".
 - Clauses in other language:** A rich text editor with a toolbar and a text area containing "البنود باللغة الأخرى".
- Phone Number:** An input field containing "00974-5583-9332".
- Applicant Notes:** A large empty text area for notes.
- Bottom Navigation:** Four buttons: "Confirm Contract" (with a checkmark), "Reject Contract" (with an X), "Show full contract" (with a refresh icon), and "Back To Screen" (with an X).

- ◇ Click on the **confirm contract** button, and the status of the request will be changed to “**in process**” and the request will be sent to the system for automatic approval or will be sent to the Labor Relations Department employee.
- ◇ Click on the **Reject button**, and the status of the request will be changed to “**Cancelled**” and a notification will be sent to the applicant that the request has been rejected by the worker.
- ◇ Click on the “**show full Contract**” button, and the contract review screen will be displayed with the contract form based on the input. You can change the contract language into ten languages and print it.
- ◇ Click on the **back to screen** button and the contract details screen will be closed, and it will return to the contracts list without any change on the application.


3. View the application returned for completion by the applicant/facility.

After choosing to view the application returned for completion, you are directed to the following form to complete the application.

Contracts attestation with specialized terms

Establishment Name

Establishment ID 14XXXX30	Commercial License No. 13XX8	Trade License No. 15XX3	Total Number of Current Workers 38
Guest ID 27981804203	Registered Phone No. 55XXXX24		

 Reason of update:
التعديل

Request Data

Employee Details

Visa Number QID

Employee QID 283XXXXXXXXXXXX	Employee QID Expiry Date 4/6/2023	Educational Level * المرحلة الإعدادية
Employee Name MOHAMED XXXXXXX XXXXXX	Confirmed Employee Phone No. 00974-XXXXXXXX XXXXXX	Employee Email - Optional

General Contract Information

Profession * CHIEF EDITOR	Requested Profession - Not Identical to the Establishment Activity *		
Contract Start Date * 9/4/2023	Work Start Date * 4/10/2016		
Contract Period * Three Years	Contract printing language * Hindi	Authorized Signatory * ELSAYED XXXXXXX XXXXXX	Probation period in months * 2

Salary Details

Basic Salary *
1000

Housing Allowance * Provided by employer
0

Commute Allowance * Provided by employer
0

Food Allowance * Provided by employer
0

Other Allowance
0

Total Salary
1000

Optional Extensions

Non-competence i

Non-Disclaimer i

Additional Attachments

Others

Allowed file type: PDF
Maximum size for each file: 3MB

Academic qualification

Allowed file type: PDF
Maximum size for each file: 3MB

A copy of the working contract

Allowed file type: PDF
Maximum size for each file: 3MB

Practice Certificate

Allowed file type: PDF
Maximum size for each file: 3MB

Clauses in arabic language

Regulation Clauses

Source |

B I S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

4. Paying Fees and Contract Attestation

After the application is approved by the Ministry, a notification is sent to the facility to pay the fees.


Pay Fees Online

You are authorized to Pay fees in two modes of Payment.
Select the appropriate mode and continue :



[Pay by Debit Card](#)

[Pay by Credit Card](#)

Qatar e-Government

Secure payment 

Card number *


 

Expiry month * **Expiry year ***

MM YY

Cardholder name *

Security code *

  3 digits on back of your card

Billing address

Street 1



وزارة العمل
Ministry of Labour
دولة قطر • State of Qatar

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